

## Member Information Service

### Cabinet Decisions – 7 June 2021

The following decisions have been made by Cabinet at their meeting held on 7 June 2021 and will come into effect at 10:00a.m. on Thursday 17 June 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision, not on the Council agenda, is called in please contact Member Services on 01444 477062 or email ([committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk)) in addition to making a written request to the Monitoring Officer, Tom Clark.

Community Management Asset Transfer Policy – **Recommendation Agreed.**

Strategic Risks 2021-22 – **Recommendation Agreed.**

Financial Outturn 2020 – 2021 – **Recommendation Agreed.**

Performance Outturn 2020/21 – **Recommendation Agreed.**

### Decisions made by Cabinet Members

The following decision has been made by the Cabinet Member for Community and will take effect at 10.00a.m. on Thursday 17 June 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk), in addition to making a written request to the Monitoring Officer, Tom Clark.

#### **Proposed Fees Policy for Caravan Sites and Control of Development Act 1960 – Fit And Proper Test.**

The Cabinet Member for Community approved the Fit & Proper Person Fees Policy to support the introduction of the Fit and Proper Person test (F&PP) in relation to caravan site licensing (residential sites) on 01 July 2021.

**A copy of the report is attached to this email. In due course, the report will be an Executive Decision which can be found [here](#).**

## Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting. Please note that these are timings currently agreed by Council while Covid-19 restrictions are in place. Timings after Covid-19 restrictions are lifted will be the subject of discussions with Group Leaders.

**Please note that meeting start times vary and may be held either via remote video link or in-person as detailed below.**

Meetings for June and July are listed below:

### JUNE 2021

30 June – Charity Trustees @ 6:45pm (In-person / venue to be confirmed)

30 June – Council @ 7pm (In-person / venue to be confirmed)

### JULY 2021

8 July – District Planning Committee @ 2pm (In-person)

15 July – Planning Committee @ 4pm (In-person)

21 July – Scrutiny Committee Housing, Planning and Economic Growth @ 5pm (remote video link)


26 July – Cabinet @ 4pm (TBC)

27 July – Audit Committee @ 5pm (In-person)

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the website will be continually updated.

## Member Development Learning

Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.

Date & Time	Training Event	Indicator
1 July 2021 @ 2pm (held virtually via Zoom)	<b>Planning</b> <i>(Essential for All Planning Members however All Members are welcome to Attend)</i>	

### Planning – Learning Objectives

This virtual training session on Planning will cover the following topics:

- Predetermination
- Making decisions
- Planning policy as a whole including other material considerations
- Refusal reasons that show demonstrable harm



- The difference between a parish councillor providing a view on a planning application and a District councillor deciding a planning application.

Please confirm your attendance by emailing [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk) or calling 01444 477 062.

### **Learning Pool**

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk) or 01444 477 062.

## **Information and News**

### **COVID-19 News**

Covid levels in Mid Sussex have risen very rapidly in the last week to about 50 cases per 100,000 from very low levels we had in the middle of May 2021. Mid Sussex has a similar infection rate as it had in early March 2021 when cases were falling and had dropped from very high levels in January 2021. The increase case levels in Mid Sussex are concentrated in the under 29 population.

Covid rates have generally risen across West Sussex in the last week but with no areas having a rate higher than the increased England average of about 50 cases per 100,000. The average Covid rate in West Sussex is still below the South East average of about 35 cases per 100,000. Case levels in England and the South East have risen generally in the last week but currently East Sussex has maintained low Covid levels.

In most parts of Greater Manchester and Lancashire Covid rates are well above 100 cases per 100,000 with the Delta variant being dominant.

Extra efforts are being made to keep Covid levels down in hotspot areas with surge testing and additional vaccinations for all adults in these vulnerable areas and people are asked not to move in and out of these areas. These efforts have resulted in the case levels dropping in some of these areas with high levels of Covid



The third stage of the roadmap started on Monday 17<sup>th</sup> May 2021 with gyms/leisure centres ,hotels and guest houses fully reopening, limited indoor home mixing and overnight stays and indoor service in pubs and restaurants. A leaflet is attached below explaining the advice to be cautious about meetings in private homes. Lateral Flow Tests are being used to identify people who have Covid but have no symptoms to try to maintain the low Covid rates now found in much of England. These free tests are available from local collection areas that can be located online or by requesting a postal delivery. Additional indoor mixing over the past three weeks and the emergence of the Indian variant do seem to have resulted in an increase in Covid levels generally in England over the past week and particularly in Mid Sussex among younger people in the local population.

The roadmap envisages most Covid restrictions being lifted from 21<sup>st</sup> June 2021 subject to the four data tests being met. It is unclear at the moment how the presence of the Delta variant and rising case levels will affect what is permitted from 21<sup>st</sup> June 2021. This will be confirmed by the 14<sup>th</sup> June based on the England data. It is important people remember Hands Face Space and Fresh Air as more people are out and about. Both Covid hospitalisations and Covid death rates remain low in Sussex with no significant increase to date.

The continuing local Covid vaccination programme will assist in keeping hospitalisations and Covid deaths down but there is a risk that the further lifting of restrictions allowing for more indoor social mixing and new variants of the Covid virus will continue to push the Covid figures up.

All people aged 25 and over are now eligible to book their first vaccination and will be invited to book an appointment through their GP or they can book their appointment themselves online. Anybody 25+ who has not come forward previously for their first vaccination is urged to do so and get an appointment.

All those aged 18+ are likely to be invited to come forward for a first vaccination shortly , vaccination supply permitting. Vaccinations take a couple of weeks to fully take effect.

The vaccination of more medically vulnerable people aged 16 to 24 alongside the second vaccination for those people first vaccinated in April/May 2021 will also continue in June 2021. The second vaccination for people 50+ or vulnerable or an unpaid carer should be completed before 21<sup>st</sup> June 2021.

Please see information on Covid-19 vaccination progress in West Sussex [here](#).

The latest public data for Covid rates in West Sussex can be found [here](#).

Please find advice on meeting friends and family safely [here](#).

### **2023 Review of Parliamentary constituencies**

The Boundary Commission for England (BCE) is the independent organisation responsible for reviewing **Parliamentary** constituency boundaries in England.

On 8<sup>th</sup> June the BCE published its proposals for new parliamentary boundaries at its website. The current review will conclude with their formal report and recommendations in June 2023, so it is referred to as the '2023 Review'. You can see a summary of the process by clicking on the 'Review process' link at the top of their web page or read a more detailed description in their [Guide to the 2023 Review](#)([external link opens in a new tab](#)). Recent changes to the law make it very likely that recommendations from this review will be implemented, so you are encouraged to participate in the process by giving your views through the BCE website.

You can use this website to:



- view current constituency and local authority boundaries.
- view BCE proposals for new constituency boundaries; and
- submit a response directly about the proposals (during a defined consultation period).

From the second consultation period onwards, you will also be able to:

- view the responses submitted by others; and
- submit a comment directly, supporting or contesting a response from somebody else.

To help you use the website effectively, BCE has produced a short and simple step by step guide: just click on the 'How to' link at the top of their web page.

**Consultation is currently open until Tuesday 2nd August 2021 - please make sure to respond by that date at the latest.**

This is separate to and therefore not to be confused with the current Electoral Review of Mid Sussex District Council being conducted by the Local Government Boundary Commission (England).

### **2023 Review of Parliamentary Boundaries Slides**

For your reference, please attached to the email presentation slides that were delivered at a recent meeting of the Association of Electoral Administrators.

### **Business Bulletin - Summer 2021**

Please find the Summer 2021 edition of the Mid Sussex District Council Bulletin [here](#).

### **South Downs News**

Please find the latest edition of the South Downs News [here](#).

### **Mid Sussex Applauds Awards 2021 - It's time to nominate your community champion**

Do you know of a person, group or organisation that goes above and beyond in the local community? Would you like to see their efforts recognised? Our annual community awards programme – 'Mid Sussex Applauds' is now open for nominations through June and July. To make a nomination and to see the stories of our previous winners please visit [www.midsussex.gov.uk/applauds](http://www.midsussex.gov.uk/applauds).

This year's categories for nomination are -

**Business in the Community Award** – sponsored by the Caravan and Motorhome Club  
Recognising a business which supports or makes a positive contribution to benefit and enhance community life.

**Young Volunteer of the Year** – sponsored by Clarion Futures  
Recognising those young people who have made a difference in their local community.

**Take Pride in Mid Sussex** – sponsored by idverde  
Recognising residents who dedicate their time and energy into keeping Mid Sussex clean and green, take pride in their local area by creating community gardens, painting local spaces, upcycling or encouraging others to recycle.



### **Lifetime Achievement Award**

Tell us about an individual who has made a substantial commitment to the community across their lifetime.

### **Stronger Together** – sponsored by the Orchards Shopping Centre

For an individual who has helped to bring together cultures and communities through a local project or community activity.

### **Good Sport Award**

Recognising a club or individual who has made an outstanding contribution to supporting activity or sport in Mid Sussex.

### **Stronger Communities – sponsored by CAE**

Recognising community groups or organisations that has helped to bring together communities through a local project or community activity.

### **Young Achiever Award**

Against all the odds, someone who has overcome significant obstacles and made a positive difference to their own lives or to the lives of other young people through education, campaigning or helping another overcome a difficult situation or personal problem.

### **Information Update from WSCC**

Please find attached to this email the West Sussex County Council Newsletter 'Your latest news on Covid-19 - One million vaccinated in Sussex - and more'

To sign up for this newsletter, please click the link [here](#).

## **News Releases**

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

04 June 2021 - [Support for renters at risk of homelessness and advice for landlords stepped up](#)

